Galen Robotics Quality Assurance Department

Position Title:	**Quality Engineer**	**Date:**	
Department:	Quality Assurance	**Job Status:**	Full Time Employee
Location:	Baltimore MD	**Travel Required:**	Approximately 10%
		FLSA:	Exempt
Reports To:	Director, QA and RA	**Direct Reports:**	N/A
Objective of Position:	The Quality Engineer will focus on developing, implementing, and performing Quality Assurance and Quality Control related activities to support the products designed and manufactured by Galen Robotics.		
Other position notes:			

This job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee.

Job Description

Key Activities:

- Assist in the continuous evaluation and improvement of the Galen Quality System.
- Serve as an independent reviewer for design reviews.
- Perform supplier evaluation related activities.
- Develop metrics to evaluate supplier performance and perform supplier performance evaluations.
- Maintain and update Supplier Performance Files.
- Develop and execute incoming raw material inspection activities.
- Develop and execute in-process manufacturing quality inspection activities.
- Participate in Risk Management, Design Verification, Transfer and Change activities.

Minimum Education and Experience Requirements:

Education:

- Bachelor's Degree in engineering or scientific discipline.

Experience:

- 3 years of medical device, pharmaceutical or other regulated industry (e.g., automotive, nuclear, telecom, defense, etc.) experience
- 2 years of quality assurance and/or quality control experience in a regulated industry (e.g., medical device, pharmaceutical development, automotive, etc.)

Additional Desired Skills/Qualifications/Competencies:

- Medical Device product design experience
- ASQ CQE/CSQE/CQA Certification
- ISO 13485:2016 Auditor or Lead Auditor Certification
- Lean and/or 6-Sigma training or certification

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Physical Requirements:

- Must be able to lift 30 lbs.
- Ability to sit at a desk and/or stand at a manufacturing location for extended periods of time.
  NOTE: Reasonable accommodations may be made to enable individuals with disabilities to perform this task

Reviewed By (HR):		Date:	
Approved By (MGR):		Date:	
Last Updated By:		Date/Time:	